

# Townhouse Application



## **General Information:**

1. Students living in the townhouses are not required to purchase a meal plan.
2. Students living in the townhouses do not have curfew.
3. Students living in the townhouses are permitted to stay during all breaks, except Christmas.\*  
\* *Additional charges will apply for students accepted to stay through the summer.*
4. Students living in the townhouses will be billed per semester.

## **General Instructions:**

1. Priority for townhouse selections will be given based on year in school with preference to graduate students.
2. Priority will be given to complete applications that fill all the beds in a townhouse for the entire school year (Fall and Spring Semester).
3. Disciplinary history may be considered when reviewing applications.
4. All individuals in a townhouse group should be listed on one application. The group is responsible for the accuracy of this information.
5. Townhouse applications should be submitted by the appropriate deadline for consideration. Changes to the application are not permitted after the deadline.
6. Townhouse groups are required to select a student from their group to serve as a coordinator with the residence life office. The coordinator will be responsible to:
  - a. Assist in communication of important residence life information to the residents of the townhouse.
  - b. Encourage the upkeep and cleanliness of the townhouse.
  - c. Submit maintenance work orders on behalf of the residents.
7. Townhouse selections will be made prior to the off campus approvals and residence hall housing selection process. If not selected for a townhouse, members of the group will have to apply for off campus permission or select a residence hall room. Once a group accepts approval for living in a townhouse, they relinquish the ability to apply for off campus permission or to select any other residence hall room.
8. If at any point a townhouse group member withdraws from the university or moves out of the townhouse, Cedarville residence life reserves the right to assign a new student as a resident in the townhouse or consolidate students without roommates.
9. Individuals can forfeit their townhouse spot if they are not registered for classes or have not paid their reservation deposit by May 1.

## **Townhouse Application**

Submit the completed housing application to the Residence Life Office according to the application deadline. (Late or incomplete applications will be considered last).

	ID #	First and Last Name	Class next Fall (P1, Sr, Jr)	Current TH Resident?	Applying for the full year? (Fall and Spring semesters)
1					
2					
3					
4					
5					
6					

Townhouse Coordinator: \_\_\_\_\_

Agreements:

Through my signature below, I state that I have read, understood, and agree to comply with the Cedarville University handbook and the Townhouse Guidelines. I understand that I am responsible to follow these policies while residing in a Cedarville University townhouse (including during breaks).

***All townhouse group applicants must print their name, sign and date.***

	Print Name	Signature	Date
1			
2			
3			
4			
5			
6			

<b>FOR OFFICE USE ONLY</b>	Date Received:
	Unit Assignment: